

Election of Parish Councillors to the CALC Board of Directors

Background

CALC's Articles of Association state that the total number of directors shall comprise no fewer than 10 and no more than 14 individuals. They also state that up to 2 persons may be appointed due to their profession, vocation, knowledge or experience for the benefit of the company – for example, in the case of a Treasurer for the company

The CALC Board currently comprises two directors from six areas across Cumbria, plus the Treasurer. The six areas are:

North Cumberland
Mid Cumberland
South Cumberland
Eden
South Lakeland
Furness

Elections took place in 2024 to determine the new CALC Board. The next elections for all areas will take place in 2027.

After the election in 2027 and over the course of the next three years 2028, 2029 and 2030, directors in two geographical areas will step down each year, with elections taking place on a rolling programme for business continuity. Rotation is agreed by the Directors or decided by lot.

If someone resigns, dies or stands down for any other reason as a Board Director during their term of office, the CALC Board will determine when that vacancy will be filled and the subsequent timetable of events.

The role of the Treasurer may be filled separately to these annual elections when either the term of office for the Treasurer comes to an end or the Treasurer chooses to step down from their position. Applications for and the appointment of the Treasurer will be based on the skills and expertise required for the post.

Due to the resignation of a director, we have a vacancy in the South Cumberland area, below is the Nomination timetable for October 2025

The timetable and actions for the nominations and elections will be as follows:

End of October	Send out timetable to Clerks for nominations and elections with guidance on how the nomination form should be completed and approved together with information on the role of a CALC Director.
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1st December 2025	Deadline for receipt of nominations.
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NOTE Councils that do not hold a council meeting during the nomination period will be required to hold an extraordinary parish council meeting as all nominations have to be approved at a full council meeting or a parish meeting.

20th December 2025	Deadline for CALC to receive a copy of the minutes for the council meeting that the nomination was agreed at.
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12th January 2026

Nominations to be scrutinised by a panel of 2 CALC Directors and the Chief Officer to determine if they meet all the criteria required to be a CALC Director.

Uncontested nominations that meet the criteria will be approved and the councillors informed

If there are more than two nominations received that meet the criteria an election will be held.

Election timetable

Week commencing 19th January 2026

Ballot Papers will be sent to Council/Meeting Clerks, together with guidance on the election procedure.

Noon on Monday 2nd February 2026

The deadline for receipt of completed Ballot Papers either via email or hard copy through the post.

On the same day

Two officers count the number of votes cast for each candidate. The two candidates in each area receiving the largest number of votes will fill the two vacancies in that area.

NOTE As each council member has a vote, this does not have to take place at a council meeting, councillors will be required to inform the Clerk who they intend to vote for and the Clerk will forward that information to CALC on one ballot paper.

All new Board members either uncontested or elected will then be asked to complete the CALC Board Director Induction pack.